

For Inspections call
262.364.6633

TOWN OF POLK
HVAC Permit Application

Permit Number

Tax Key #

Owner:	Mailing Address:
Project Address:	Project Type: Residential Commercial
Contractor:	Mailing Address:
Contractor's License #:	Contractor's Phone:

Project Description:

Residential Inspection Fee Schedule
New 1 or 2 Family Homes and Additions >500 sq. ft.

_____	x	.07/sq.ft. =	_____
Square Feet (all areas)		Base Fee	\$75.00
(< 500 sq.ft. use base fee plus line item below)		Total Fee	\$ _____

Commercial/Industrial Inspection Fee Schedule
New Structures and Additions >500 sq. ft.

_____	x	.09/sq.ft. =	_____
Square Feet (all areas)		Base Fee	\$150.00
(< 500 sq.ft. use base fee plus line item below)		Total Fee	\$ _____

Replacements, Alterations and/or Modifications, both Residential and Commercial

	Count	Price	Fee
1. Residential Gas, oil or alternative fuel furnace or boiler, first 150,000 BTU		\$50.00	
2. Commercial Gas, oil or alternative fuel furnace or boiler, first 150,000 BTU		\$60.00	
Each additional 50,000 BTU (or fraction of)		\$25.00	
2. Air Conditioning, first 3 tons		\$50.00	
Each additional ton (or fraction of)		\$25.00	
3. Heating or A/C distribution system (ductwork) or alteration of	Sq.ft.	\$1.90 per 100 sq. ft. of area of conditioned space	
4. Gas or alternative fuel fireplace (wood burning stove, etc.)		\$50.00	
5. Commercial exhaust hoods and exhaust systems		\$165.00 per unit	
6. Commercial permanently installed wall units		\$165.00 per unit	
Minimum permit fee	Residential--\$75 Commercial--\$150		\$
Re-inspection fee	Residential--\$75 Commercial--\$150		\$
Failure to call for inspection	Residential--\$75 Commercial--\$150		\$
Items not listed above (minimums)	Residential--\$75 Commercial--\$150		

Total Fee \$

Triple fee will be assessed if work is commenced prior to permit issuance
Permit expires 2 years from date of issuance, must start in 6 months

Conditions of approval

By signing this application, applicant agrees to comply with all applicable state and local codes and understands that the issuance of this permit creates no legal liability by the Department, Municipality Agency or Inspector. The applicant also certifies that all information on this permit application is true and accurate and hereby agrees to grant access to the property, for inspections purposes, where the work covered by this permit is being performed. Applicant understands that issued permits require inspections and agrees to call for all required inspection, which may include roughs and finals.

Signature of Applicant	License #	Date
Check #	From	
Issued by	Date:	Certification #

Mail completed permit application and check made payable to the Town of Polk to: Town of Polk, 3680 Hwy 60, Slinger, WI 53086